

CONSTITUTION **(REGULATIONS)**

OF
SCIENCE TEACHERS' FORUM, MANIPUR



(First Amendment Under The Provision of Manipur Societies
Registration Act, 1989 read with Manipur Societies Registration Rules, 2004)

CONSTITUTION (REGULATIONS)



SCIENCE TEACHERS' FORUM, MANIPUR
(Established on 5th September, 1976)
Regd. No. 2689 of 1979



NOTE: As advised by the Registrar of Societies, Manipur under Para 3 of Letter No. 2689/SR/78 dt. 12-09-2023, a Constitution Drafting Committee consisting of the following members.

- (1) Shri Ng. Kesho Singh - Chairman
- (2) Shri Ksh. Sanahal Singh - Convenor
- (3) Shri Ch. Mobi Singh - Member and
- (4) Shri L. Jugindro Singh - Member

is constituted to make an overall amendment of the erstwhile Constitution under the Provisions of Manipur Societies Registration Act, 1989 read with Manipur Societies Registration Rules, 2004, vide Resolution No: 5 (Five) of Managing Committee Meeting, dt. 08-10-2023.

** The draft copy is approved without any omission and commission vide Resolution No: 3 (Three) of M.C. Meeting, dt. 05-11-2023 and further approved by the Special General Body Meeting, dt. 12-12-2023.

MEMORANDUM OF THE ASSOCIATION

PREAMBLE:

We, the Science Teachers of Manipur solemnly resolved to constitute an organisation for the Promotion of Science Education & Scientific Knowledge, community in particular.

- Art. 1 : NAME** : The name of the Organisation shall be "**SCIENCE TEACHERS' FORUM, MANIPUR**"
- Art. 2 : LOCATION** : Location of the organisation shall be at **Imphal**.
- Art. 3 : JURISDICTION** : The Jurisdiction of the organisation shall be **Manipur State**.
- Art. 4 : DATE OF COMMENCEMENT** : The Organisation was established on the 5th September, 1976.
- Art. 5 : (a) AIMS** :
- i) To Promote Science Education & Scientific Knowledge.
 - ii) To serve for the people in general and teachers community in particular.
 - iii) To protect environment.
- (b) OBJECTIVES** :
- i) To make people aware the importance of Science.
 - ii) To publish Periodical, Science Journals, Bulletins, Books, etc.
 - iii) To Organise Conferences, study circles, symposiums, meetings, discussions, seminars, exhibitions, camps, workshops, brain stormy sessions, essay competitions, etc.
 - iv) To establish a Library of Scientific Journals, books day to day publications, collections, etc.
 - v) To establish science club, institution, etc.
 - vi) To give and seek affiliation with other organisation whose aims and objectives are similar to those of this organisation.
 - vii) To launch, undertake and support any movement of activities to achieve the aims and the objectives of the organisation.
 - viii) To try to uplift the socio-economics and educational condition of teachers.
 - ix) To make people aware the importance of preservation and conservation of environment and to undertake remedial measures.
 - x) To institute award/awards towards the

Chandra Mohan
 Secretary
 Science Teachers' Forum, Manipur

outstanding people/institution who are working in the field of science & technology, environment and ecology.

The management of the affairs of the Organisation is entrusted to an Managing Committee in accordance with the Regulations of the Association of which the first members of the updation of Registration under MSR Act, 1989.

Sl. No.	Name	Address	Occupation	Designation
01	Shri Ng. Kesho Singh	Naoremthong	Retd. Teacher	Chairman
02	Shri Ch. Mobi Singh	Sagolband	-do-	Vice- Chairman
03	Shri Ksh. Sanahal Singh	Kongba	-do-	Secretary
04	Shri L. Jugindro Singh	Kwakeithel	-do-	Treasurer
05	Shri L. Viramani Singh	Naoremthong	-do-	Member M.C.
06	Shri H. Ibobi Singh	Nambol	-do-	-do-
07	Shri B. Manglem Sharma	Brahmapur	-do-	-do-
08	Shri Th. Gopeshwor Singh	Kakwa	-do-	-do-
09	Smt. Th. Ibechaobi Devi	Singjamei	-do-	-do-
10	Smt. Ch. Ibetombi Devi	Sagolband	-do-	-do-
11	Smt. M. Medhabati Devi	Singjamei	-do-	-do-
12	Smt. W. Binashakhi Devi	Thangmeiband	-do-	-do-
13	Shri N. Subon Singh	Heizok	-do-	-do-
14	Smt. Y. Sheela Devi	Khurai	-do-	-do-
15	Shri Th. Mangoljao Singh	Naoremthong	-do-	-do-
16	Smt. R.K. Tombisana Devi	Uripok	-do-	-do-
17	Shri L. Gourashyam Roy	Lairikyengbam Leikai	-do-	-do-
18	Smt. M. Gomti Devi	D.M. College Gate	-do-	-do-
19	Smt. K. Shyama Devi	Chingamakha	-do-	-do-
20	Smt. Ksh. Bimola Devi	Porompat	-do-	-do-
21	Smt. R.K. Tamphasana Devi	Singjamei	-do-	-do-

Ng. Kesho Singh
(NG. KESHO SINGH)
Chairman, STFM

Ksh. Sanahal Singh
(KSH. SANAHAL SINGH)
Secretary, STFM

L. Jugindro Singh
(L. JUGINDRO SINGH)
Treasurer, STFM

Chairman
Science Teachers' Forum, Manipur

Secretary
Science Teachers' Forum, Manipur

Treasurer
Science Teachers' Forum, Manipur





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CONSTITUTION OF SCIENCE TEACHERS' FORUM, MANIPUR

PART - I

PREAMBLE:

We, the Science Teachers of Manipur solemnly resolved to constitute an organisation for the Promotion of Science Education & Scientific Knowledge, Protection of Environment and for the Vanguard of people in general and teachers community in particular.

- Art. 1 : **NAME** : The name of the Organisation shall be "**SCIENCE TEACHERS' FORUM, MANIPUR**"
- Art. 2 : **LOCATION** : Location of the organisation shall be at **Imphal**.
- Art. 3 : **JURISDICTION** : The Jurisdiction of the organisation shall be **Manipur State**
- Art. 4 : **DATE OF COMMENCEMENT** : The Organisation was established on the 5th September, 1976.

PART - II

- Art. 5 : **DIFINITION** : In the interpretation of these articles unless there is anything repugnant in the subject context.
- i) STFM means the Science Teachers' Forum, Manipur
 - ii) ORGANISATION means the Science Teachers' Forum, Manipur
 - iii) Words imparting masculine gender shall include the female gender and vice versa.
 - iv) Words in the singular shall include the plural and vice versa.
 - v) G.B. means General Body of STFM.
 - vi) A.G.B means Annual General Body of STFM
 - vii) S.G.B. means the Special General Body of STFM
 - viii) E.C. means Executive Committee of STFM.
 - ix) Sub-Committee means a committee appointed by the E.C. of the organisation.
 - x) STATE GOVERNMENT means the Government of Manipur.
 - xi) REGISTRAR means the Registrar of Societies appointed under MSR Act, 1989.
 - xii) V.W. means the Science Journal (Vigyangi Waa)
 - xiii) E.B. means the Editorial Board of Vigyangi Waa
 - xiv) President means the President of STFM.
 - xv) V.P. means the Vice-President of STFM.
 - xvi) General Secretary means the General Secretary of STFM.

xvii) Asst. General Secretary means the Assistant General Secretary of STFM.

xviii) Secretary Finance means the Secretary Finance of STFM.

xix) Secretary Publication means the Secretary Publication of STFM.

xx) Editor means the Editor of Vigyangi Waa.

xxi) Joint Editor means the Joint Editor of Vigyangi Waa.

xxii) Election Officer means the Election Officer nominated by E.C. for conducting election of STFM.

Art. 6 : **ORGANISATIONAL PLEDGE :** Every member joining the organisation shall sign the organisational pledge. The organisational pledge shall be "I accept the aims and objectives of the Science Teachers' Forum Manipur and agree to abide by the constitution and loyally carry out decisions of the organisation.
I shall strive to lift up the ideals of the organisation always placing the interest of the organisation above my personal interest.
Further, swear that I will not indulge or be involved in any form of anti-social, anti-Government and unlawful activities."

Art. 7 : **DISCIPLINE OF THE ORGANISATION :**
(a) Discipline is indispensable for preserving and strengthening the unity of the organisation and its prestige.
(b) Discipline is based on voluntary acceptance of the aims, programmes and policies of the organisation. All members of the organisation are equally bound by the organisation in the public life.
(c) Violation of the organisational constitution and decision of the organisation as well as any other action and behaviour unworthy of a member shall constitute a breach of organisation's discipline and liable to disciplinary action.

Art. 8 : **(a) DISCIPLINARY ACTION:**
i) Warning
ii) Censure
iii) Removal from the post held in the organisation.
iv) Suspension from the organisational membership for any period not exceeding one year and
v) Expulsion from the organisation.
(b) PROCEDURE FOR TAKING DISCIPLINARY ACTION:
i) Disciplinary action shall normally be taken by adopting other method including method of persuasion.
ii) Expulsion from the organisation is the most severe of all disciplinary action and thus shall be applied with a caution, deliberation and organisational judgement.

Art. 9 : MEMBERSHIP:

(a) Ordinary Member: A teacher residing in Manipur and educated in science stream or any person having the minimum qualification of graduate and having interest in scientific pursuit shall be eligible for ordinary membership.

Admission fee will be Rs. 100/- (Rupees One hundred) only (enrolment fee Rs. 50 plus membership fee Rs. 50).

(b) Life Member : (i) A person who pays a subscription of Rs. 1500/- (Rupees one thousand five hundred) only at a time or within 3 (Three) years shall be a Life Member.

(ii) A person who has been an ordinary member for a period of 15 (Fifteen) years without break shall be a life member.

(c) Patron : A person who pays to the organisation a subscription of Rs. 5000/- (Rupees Five thousand) or more either in one instalment or more instalment within 3 (Three) years shall be a Patron. A Patron shall be member of the organisation for his life.

Art. 10 : ADMISSION:

(a) (i) New member shall be admitted to the organisation through individual application on the recommendation of two members of the organisation.

(ii) New life member/ patron member shall be admitted to the organisation through individual application on the recommendation of two E.C. members of the organisation.

(iii) The application shall be submitted to the General Secretary.

(iv) The General Secretary shall place the application before the E.C., the decision of the E.C. shall be final.

(b) The renewal fee of Ordinary member shall be Rs. 50/- for one year.

Art. 11 : MAINTENANCE OF MEMBERSHIP REGISTER :

The organisation shall maintain at its registered office, a register of its members and shall enter there in, the following, among others

(a) The full name and Address of each member.

(b) The date on which the member was admitted.

(c) The date on which the member ceased to be such.

Art. 12 : (a) RIGHT OF THE MEMBER :

i) To elect Members of E.C.

ii) To participate in discussion in order to contribute to the formulation of organisational policies and decisions of the organisation.

iii) To make proposals regarding member's individual contribution in the organisation.

iv) to make criticism about office bearers, organisational committee, functionaries in the meeting if necessary.

v) To be heard and defended oneself in his or her unit committee when the concerned discusses disciplinary action contemplated against him or her.

vi) When a member disagree with any decision of the organisational

committee he/she has a right to submit his/her opinion to the higher authority of the organisation. In such cases members shall of course carry out the decisions of the majority and differences shall be sought to be resolved through the test of practice and friendly discussions.

vii) To address any statement, appeal or complaint to any higher body i.e. E.C. or G.B./A.G.B./S.G.B of the organisation.

(b) DUTIES OF MEMBERS :

i) To abide by the constitution and respect its ideals, so observe organisational discipline.

ii) To participate regularly in the activities of the organisation and to faithfully carry out the policies, decisions and directives of the organisation.

iii) To place the interest of the organisation above personal interest.

iv) To devotedly serve for the people in general and teachers community in particular.

v) To cultivate friendly relation towards one another and constantly develop a fraternal spirit within the organisation.

vi) to practice criticism and self criticism with a view to help each other and improving individual collective works.

vii) To be frank, honest and trustful to the organisation and not to betray the confidence of the organisation.

viii) To safeguard the unity and solidarity of the organisation.

ix) To carry out the work organised by the authority for improvement of the organisation.

Art. 13 :

CEASATION AND REMOVAL OF MEMBERSHIP:

(a) A person shall cease to be a member of the organisation

i) On his death.

ii) On his being mentally disabled incompetant to enter into contractual obligation.

iii) On his resignation in writing and acceptance of the same by the E.C.

iv) On his failure to pay three consecutive annual membership renewal fee.

v) Any person whose activities are considered detrimental to the organisation can be removed from the membership by the decision of the simple majority of the members present and voting at the meeting of G.B./A.G.B./S.G.B. of the organisation specially convened for the purpose, after giving him opportunity of being heard by the committee which will recommend the removal.

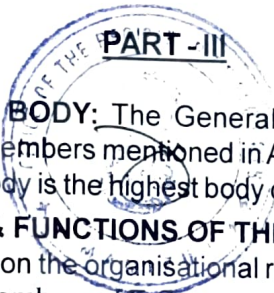
vi) Ceasation of membership and admission of new members of the organisation will have effect only when it is acknowledged by the Registrar.

(b) RESIGNATION FROM MEMBERSHIP: Any member who is resigning from the membership shall apply in writing to the President. The application shall be discussed in an E.C. meeting. The effect of resignation shall take from the date of acceptance of the resignation by the E.C.

(c) RESIGNATION, REMOVAL OF OFFICE BEARERS & MEMBER OF E.C.:
The mode of resignation and removal of the member of the E.C. and the office bearers shall be as follows

- i) Any member of E.C. other than the President who is willing to resign from being a member should submit his application for his resignation in writing to the President.
- ii) In case of the President, the application shall be tendered to the Vice-President.
- iii) The application for resignation shall be placed before the E.C. and the effect of resignation shall take from the date of the acceptance by the E.C.
- iv) Any office bearer of the organisation other than the President who is desirous of resigning from his office shall submit an application to the President.

(d) DISQUALIFICATION: No person shall be eligible to be a member of the organisation unless he/she possesses the qualification mentioned in Art. 10 (Ten)



Art. 14 : **(a) GENERAL BODY:** The General Body of the Organisation shall consist of the members mentioned in Art. 9 (a), 9 (b) & 9 (c). The General Body is the highest body of the organisation.

(b) POWERS & FUNCTIONS OF THE G.B.:

- i) To discuss on the organisational report of the E.C.
- ii) To elect Members of E.C.
- iii) To elect one internal auditor.
- iv) To revise, change and frame the organisational programmes & policies.
- v) To hear appeal made by agrieved member whose membership has been cancelled.
- vi) To appoint auditor (s) and approve audited statement of account.
- vii) To ammend constitution of the organisation.
- viii) To dissolve the organisation.
- ix) To approve any mode of business moved by E.C. or other sub-committees.
- x) To excercise any power which is not mentioned above under the framework of the constitution.

Art. 15 : **(a) EXECUTIVE COMMITTEE:** The organisation shall vest in an E.C. consisting of members not more than 19 (Nineteen) and not less than 17 (Seventeen)) members consisted in the following way.

- i) 1 (One) President.
- ii) 2 (Two) Vice-Presidents.
- iii) 1 (One) General Secretary.
- iv) 1 (One) Asst. General Secretary.
- v) 2 (Two) Secretaries viz
(a) Secretary Finance and

(b) Secretary Publication.

vi) 10 (Ten) other members.

vii) 2 (Two) nominated members by the E.C.

(b) POWERS & FUNCTIONS OF E.C:

i) To elect the Office Bearers of the organisation.

ii) To do and to perform to reach the aims and objectives of the organisation.

iii) To organise and arrange the activities mentioned in aims & objectives.

iv) to allocate fund.

v) To prepare and submit the audited statement of accounts and balance sheet and report of the year at the Annual G.B. meeting of the organisation.

vi) To pay rents, taxes, debts etc. of the organisation.

vii) To increase fund of the organisation.

viii) To form committee/Sub-committee from time to time whenever necessary.

ix) to constitute any board if necessary.

x) To dissolve Committee (s), Board (s) etc.

xi) To frame by-laws and rules of business in conformity with the provisions of the constitution of the organisation.

xii) To deal with resignation, suspension, removal of members etc.

xiii) To execute resolution (s) adopted by the G.B.

xiv) To exercise general powers of supervision and control over the affairs of the organisation.

xv) To make annual budget in its first meeting.

Art. 16 : POWERS & FUNCTIONS OF OFFICE BEARERS:

(a) PRESIDENT :

i) The President is the supreme head of the organisation.

ii) The President shall preside over all meetings of the organisation and perform all the usual duties of a Chairman.

iii) In the equality of vote the President shall have a casting vote.

iv) The President has the power to call every meeting of the organisation after giving clear notice specifying date, time, venue and agenda of the meeting.

v) The President shall have the right to dissolve or adjourn any meeting of the organisation for the maintenance of the orders.

(b) VICE-PRESIDENT:

In absence of the President due to resignation, death, ill health or otherwise, the Vice-President in chronological order shall take charge and perform all the functions and duties of the President as mentioned in article 16(A).

(c) GENERAL SECRETARY:

i) To keep record of the proceedings of the G.B. and E.C.

ii) To carry out correspondence on behalf of the organisation and to have custody of the records and files of the organisation.

iii) To maintain list of members of the organisation.

- iv) To maintain all relevant records and regular accounts.
- v) To sanction an expenditure upto Rs. 1000/- between two sittings of the E.C. and expend the same for the purpose of the organisation.
- vi) To take charge and perform all the powers & functions of any Secretary who is absent for long period of time or out of station.
- vii) To call every meeting.
- viii) To plan for the development of the organisation.
- ix) To execute any directives of G.B. or E.C.

(d) ASSISTANT GENERAL SECRETARY :

- i) In normal time he will assist the General Secretary.
- ii) In absence of the General Secretary due to resignation, death, ill health or otherwise the Asst. General Secretary shall take charge and perform all the functions and duties of the General Secretary.
- iii) To execute any directive of G.B. or E.C.

(e) SECRETARY FINANCE :

- i) To receive all payments in favour of the organisation and issue necessary receipts and maintain proper books of accounts and files.
- ii) To keep a sum not exceeding Rs. 3000/- with him.
- iii) To execute directives of G.B. or E.C.

(f) SECRETARY PUBLICATION :

- i) To supervise all publication works of the organisation
- ii) To spread the achievements of the organisation through publication/ publicity.
- iii) To maintain all relevant records and accounts of publication.
- iv) To convene meeting of Publication Committee, if any.
- v) To collect advertisement from the govt./firms/individuasls etc.

Art. 17 : EDITORIAL BOARD (Vigyangi Waa)

(a) There will be an Editorial Board of the Science Journal Vigyangi Waa

- i) 1 (one) Editor.
- ii) 2 (two) Joint Editors and
- iii) 3 (three) or more members not exceeding 5 (five).

(b) Powers and Functions of Editorial Board:

- i) To invite articles from members and others.
- ii) To select or reject articles.
- iii) To edit and publish the perodical science journal V.W. in the stipulated time.

(c) Powers and Functions of Editor:

- i) To invite articles, papers, etc.
- ii) To edit, print and publish the perodical science journal V.W. in the stipulated time.
- iv) To execute any directive of E.C. or G.B.

iii) To preside over all meeting of E. B.

(d) Joint Editor

i) In absence of Editor one of the Joint Editor shall take the charge of Editor

ii) In normal time to assist the Editor

iii) To keep the proceeding of E.B.

iv) To convene and conduct meetings of E. B.

Art. 18 : TENURE: The tenure of the E.C. and office bearears is 3 (Three) years.

Art. 19 : FINANCIAL YEAR: The financial year of the organisation shall be from first April to 31st March.

Art. 20 : ELECTION:

(a) Election of the members of executive committee shall be done at least one month ahead of the expiry of the term so that the succeeding E.C. shall assume charge on the last day of the expired term.

(b) Handing Over and Taking Over of Charges: Handing Over and Taking Over of Charges between the Outgoing and Incoming E.C. shall be done within one month from the date of expiry of the preceding E.C.

PART - IV

Art. 21 : MEETINGS:

(a) GENERAL BODY MEETING:

i) The A.G.B. shall meet once in a year in the month of April.

ii) Special G.B. meeting may be convened subject to the prior approval of E.C.

iii) 15 (Fifteen) days clear notice shall be issued among the members specifying the venue, date, time, agenda etc.

(b) E.C. MEETING:

i) The E.C. shall meet at least once in every month.

ii) 7 (Seven) days clear notice shall be given among the members specifying date, time, venue, agenda etc.

iii) The president shall preside over the meetings of E.C. In absence of the President, one of the Vice-Presidents as mentioned under Art.

16(b) shall preside over the meeting. If both are absent any member proposed by the members present shall preside over the meeting.

(c) REQUISITION MEETING:

i) One third of the members or 15 (Fifteen) members whichever is less of G.B. may ask for a G.B. meeting to the President specifying the mode of business.

ii) On receipt of such requisition, the E.C. shall take a fortnight from the date of delivery of the requisition. If the E.C. fails to convene the G.B. meeting the requisitionists themselves may convene such meeting.

(d) **EMERGENCY MEETING:** Emergency meeting of G.B. or E.C. can be convened by giving clear notice among the members specifying the date, time, venue, agenda etc within 24 (Twenty four) hours.

(e) **POSTPONDMENT OF MEETING:** If the business in the agenda cannot be completed on the date of meeting, it may be postponed to another date which however shall not be later than 15 days of the date of such meeting.

(f) **ADJOURNMENT OF MEETING:** If the G.B./E.C. meeting cannot be held for want of quorum, it shall be adjourned to a subsequent date not later than 7 (Seven) days and at such adjourned meeting the business on the Agenda of the original meeting shall be transacted whether there is quorum or not.

Art. 22 : QUORUM:

- i) Three fifth (3/5th) of the members entitled to vote in the up to date Member Register shall form the quorum of the any meeting.
- ii) In case quorum is not formed, the meeting shall be adjourned.

Art. 23 : (a) MINUTES: The minutes of the meetings of the organisation shall be recorded in the minutes books, the pages of which are serially numbered. The General Secretary shall record the minutes. In his absence, the Assistant General Secretary shall record the minutes. During the absence of both, any member of the E.C. may be asked by the President to do the work. If the business of the meeting is likely to affect the interest of the General Secretary and Assistant General Secretary, the E.C. may authorise any one of the members of E.C. to record the proceedings.

(b) REGISTERS AND BOOKS OF ACCOUNT: Proper books of accounts, registers and other documents shall be maintained as may be prescribed by the Manipur Societies Registration Act 1989 and the Rules or by the Registrar of Societies, in case there is no such prescription, the organisation shall maintain the books of accounts:

- i) Cash book showing daily receipts & expenditures and the balance at the end of each day.
- ii) Receipt books in duplicate forms one of which is to be issued with details of money received by the organisation and others to serve as counterfoil.
- iii) Voucher files containing all voucher for contingent and other expenditures incurred by the organisation numbered serially and tilted in chronologically.
- iv) Ledgers showing consolidated and separate accounts for all items or receipts and expenditures.
- v) Registers of receipts of disbursements.
- vi) Any other books of accounts if required.

(c) NON REFUNDABILITY OF SUBSCRIPTIONS AND FEES:

Subscriptions once contributed and fees once paid to the organisation shall not be refunded.

PART - V

- Art. 24 : FUND:** The funds of the organisation may be raised by the way of
- (a) Membership fee
 - (b) Subscription from members, donations, sales of journals, books etc.
 - (c) Grants, financial assistance from Government (either State Govt. or Central Government), Institutions, Firms etc.
 - (d) The account of the organisation shall be kept in the name of the Science Teachers' Forum Manipur in any bank and will be jointly operated by the President, the General Secretary and the Secretary Finance.
- Any 2 (two) available be endorsed to transact the account/accounts.
- (e) No expenditure or investment shall be made unless the programme is already approved by the E.C.
 - (f) Every expenditure shall be made on the sanction of General Secretary subject to the approval of the President.
- Art. 25 : AUDIT:**
- (a) The organisation shall cause its account to be audited at least once a year at the end of the financial year by the Internal Auditor elected by the G.B.
 - (b) The organisation shall cause its account to be audited at least once a year by a Chartered Accountant or any other qualified Auditor or an Auditor of the Department of Co-operative, Government of Manipur.
 - (c) The organisation shall pay such amount as audit fee in the manner and at the rate fixed by the appropriate authority of the audit.
- Art. 26 : FILING OF THE DOCUMENTS OF RETURN:**
- (a) Documents, statements and returns touching on the affairs of the organisation shall be submitted to the Registrar of Societies and other authorities within the time prescribed in the Act and the Rules in compliance with the provisions therein or any directive form the Registrar of Societies.
 - (b) In case the E.C. thinks that the documents and information may be required by the Registrar of Societies or other authorities proceedings of the meetings of G.B., E.C. and any other committee shall be submitted to the Registrar of Societies for his information, approval etc.

- Art. 27 : INSPECTION OF BOOKS & SUPPLY OF COPIES:** Subject to the provisions of the Act and the Rules the organisation shall keep open to inspection free of charge in its office.
- (a) A copy of the Manipur Societies Registration Act, 1989 (Act 1 of 1990) and its amendments.
 - (b) A copy of the Manipur Societies Registration Rules.
 - (c) A copy of the constitution of the organisation.
 - (d) The register of members.
 - (e) A copy of the latest audited balance sheet.
 - (f) The register of the E.C. members.
 - (g) The receipt & expenditure account.
 - (h) Certified copies of any document which a member of the organisation or a member of the public has a right to inspect shall be supplied on application. The fees for supply of such shall be calculated at the rate of Rs. 50/- (Rupees Fifty) for every one hundred words or fraction thereof.
- Art. 28 : SUITS:**
- (a) All suits by or against the organisation shall be in the name of the President of the organisation.
 - (b) A member may sue or be sued if an unconstitutional action arises.
- Art. 29 : SETTLEMENT OF DISPUTE:** All disputes pertaining to the management working and financial position of the organisation will be settled by the Registrar and if not satisfied with such decision of the Registrar, it may be appealed to the State Government.
- Art. 30 : DOUBTS:** Should any doubts arise as to the meaning of any of provisions of the regulations, the E.C may refer to the Registrar and his decision shall be final.
- Art. 31 : AMENDMENTS:**
- (a) Amendment in the constitution shall be initiated by a resolution adopted by G.B. or E.C. and shall be endorsed to a committee.
 - (b) Subject to the provisions of the Act and Rules any amendment shall be effected by votes of at least 3/5th (Three fifth) of the total number of members of the organisation at a G.B. meeting duly convened for the purpose.
 - (c) The amendment shall be subject to the approval of Registrar of Societies, Manipur.
- Art. 32 : MATTERS NOT COVERED IN THE CONSTITUTION:** Any matter not specifically mentioned in this Constitution shall be dealt with according to the provisions of the Manipur Societies Registration Act, 1989 and the Rules framed thereunder and the words and phrases used therein shall carry the same import as those in the Act and the Rules.

Art. 33 : DISSOLUTION:

- (a) A G.B. meeting convened for the same purpose attended by members not less than three fifth of the members of the organisation may determine that the organisation shall be dissolved for, with or otherwise.
- (b) After dissolution, properties of the organisation shall not be distributed among the members but shall be donated to other organisation having similar aims and objectives.


(NG. KESHO SINGH)
Chairman

Chairman
Science Teachers' Forum, Manipur


(KSH. SANAHAL SINGH) (L. JUGINDRO SINGH)
Secretary

Secretary
Science Teachers' Forum, Manipur


Treasurer

Treasurer
Science Teachers' Forum, Manipur

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